

MSA22: Information for Session Chairs

Before the conference

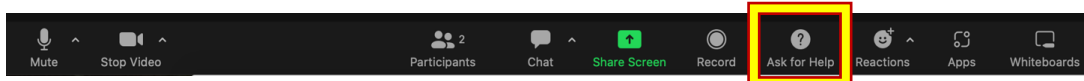
- Some speakers may send you media content. This is likely a backup, but if you have any concerns about sharing media on their behalf, please contact Andrew Callaghan (andrew.callaghan@unimelb.edu.au).

During the conference

- Please join your session at least 10 minutes before the session start to meet your presenters and ensure they can show or play any media
- Please remind your speakers that they should speak only for 20 minutes, to allow time for questions and discussion.
- Please keep your session running to the scheduled times, starting each new paper on the half hour, so that people who move between sessions to hear particular papers don't miss hearing full presentations.

Seeking Assistance

- If, for whatever reason, you need assistance, please contact staff in the main room by clicking on the "Ask for Help" icon at the bottom of your screen.



- You can also contact Andrew Callaghan on 0424 244 696. **This number is only available for Session chairs.**